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19 OCT 1970

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Office of Personnel Report - Week Ending 16 October 1970

1. Analysis of Average Age of CIARDS Retirees (less disability retirements) for Period FY 65 through FY 70: In response to the Legislative Counsel's request for the above information for the Senate committee concerned with the CIARDS "Canine Bill," the following data were provided:

<u>Fiscal Year</u>	<u>Average Age</u>	<u>Number of Retirements</u>
FY 70	55.2	117
FY 69	55.4	136
FY 68	56.2	80
FY 67	55.5	46
FY 66	56.8	44
FY 65	57.3	6
		<u>429</u>

2. Retirement Information Seminar: The next Retirement Information Seminar, designed for employees retiring in CY 1975, apparently holds a great deal of interest for many of our employees. As of the close of business 14 October, one week prior to the deadline for "signing up," 510 persons registered for the seminar including 105 spouses. Requests for attendance continue to be received--first priority will, of course, go to the class of '75 with other employees being dropped if necessary.

3. Conversion of Certain Office of Logistics Staff Employees to Contract Status: The Office of Logistics staff employee to contract employee conversion program has been completed. The last nine individuals have signed their contracts. The effective date is 18 October 1970. Four of the nine are

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typewriter repairmen, three are assigned to the [REDACTED] and two are covert procurement specialists. Total conversions in the Logistics program number 17.

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4. Suggestion Awards: At the invitation of Mr. Hugh Cunningham, Director of Training, [REDACTED] Executive Secretary, Suggestion Awards Committee, attended the OTR staff meeting on 15 October to discuss the various aspects of the Suggestion and Invention Awards Program. While he had anticipated approximately 10 minutes being directed to his program, questions extended his time to 40 minutes.

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5. Cooperative Education: [REDACTED] talked to Dean Milton Wilson and Professor George McMannon of Howard University about co-opting with some of their Business Administration students. Hopefully, we may have some candidates from Howard by next Spring.

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6. CSGA Briefing: On 14 October [REDACTED] Chief, Staff Personnel Division, assisted by [REDACTED] Chief, Statistical Reporting Branch, briefed [REDACTED] Division and Branch Chiefs on the meaning and purpose of the Career Service Grade Authorization. [REDACTED] demonstrated the manner in which the CSGA is affected by promotions, accessions and T/O changes.

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7. Military Details: [REDACTED] Chief, Military Detainee Branch/MPD, accompanied members of the [REDACTED] on their visit to the [REDACTED] on

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9-12 October 1970. [REDACTED] talked to the assembled members of the [REDACTED] on Monday morning and reiterated that the goal of his office was to provide complete personnel support to [REDACTED] and the individual members

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Although his office cannot guarantee assignments of choice or promotions, every effort will be made to assist in a manner that will be in the best interest of the individual concerned.

/s/ Robert S. Wattles

Robert S. Wattles  
Director of Personnel

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OD/Pers/[REDACTED]:djp (19 Oct 70)

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